

Meet Name  
Date

Venue (25m)

Session Dates & Times

Meet Director

### Conditions of Entry

- 1 All registered swimmers are eligible to enter
- 2 Para swimmers are eligible to compete at this meet and shall compete under IPC Swimming Rules. Para swimmers must present their classification card to the Meet Director prior to the commencement of the meet.
- 3 Age as at .....
- 4 Entry Fees are: Individual Entry..... Relay Entry..... GST inclusive.
- 5 Relay Entries must be submitted with names of swimmers who are entered in an individual event.
- 6 Entries close - Wednesday/Date/Time.....  
With.....Email address & postal
- 7 Payment of Entries to be accompanied with a Meet Entry Fees Report or Summary  
*method of payment details*  
*There will be no refunds on entry fees*
- 8 ..... Club reserves the right to restrict entries to ensure the timeline is adhered to.
- 9 Submission of entries constitutes acceptance of these Meet Rules and Conditions.
- 10 Late entries will be at the Meet Director's discretion based on, lane space availability, late entry fee \$10.00 per event, swimmers will not be eligible for prizes or points, these will be swum as exhibition swims only.
- 11 Please check names, entries and events are correct on receipt of confirmation.  
Corrections will only be made to entries where errors have occurred. Final psych sheets will be posted on the website and sent out on the Wednesday prior to the meet.

### MEET RULES

#### General

- 1 The meet will be conducted under Swimming New Zealand's 'SNZ Regulations FINA Rules' except where local meet rules and conditions apply.
- 2 Events will swum as *heats & finals / timed finals / mixed gender / multi age group / seeded slowest to fastest*
- 3 Reseeding may be done at the discretion of the Meet Director
- 4 Manual Timing will be used at this meet with three timekeepers per lane.
- 5 Over the top starts will apply for individual events.
- 6 Protests shall be lodged as per SNZ Regulation 4 accompanied with the \$50.00 fee
- 7 Entry into the pool for backstroke events shall be feet first. No swim back permitted.
- 8 Please exit the pool at the side. Do not swim over the lane ropes.

## **Scratchings / Withdrawals**

All event scratchings received by 12.00pm (midday) on the day prior to the meet start will be exempt from Entry Fees.

- 1 Scratchings for the first session must be submitted by time/day/date to .....
- 2 For subsequent sessions scratchings must be submitted no later than 15 minutes after the completion of the session immediately prior to the session in which the scratching is to be effective.
- 3 Swimmers will be deemed to have withdrawn if they do not report to the Clerk of Course (Marshall) at the appropriate time prior to their event and the withdrawal fee will apply
- 4 A \$20.00 fine will apply without excuse to all late or non scratching from events.

## **Warm Up**

- 1 As per Swimming Hawke's Bay Poverty Bay warm-up procedure guidelines  
(Warm-up is the responsibility of the clubs, coaches and swimmers involved. **Officials are not** responsible for managing or controlling the warm-up procedures)

## **Marshalling**

- 1 Marshalling will be at .....
- 2 All swimmers must marshal for their events.
- 3 Swimmers should be in the marshaling area four (4) races prior to their event for distances of 200m and under and at least two (2) races prior for 400m and above distances.

## **Age Groups - club specific information**

### **Relays – e.g. ages and mixtures and qualification needs to be specific**

- 1 All relay swimmers must compete in an individual event at this meet to be eligible to compete in the relays, If a swimmer swims up an age group for a relay in the **meet**, they may not swim for their own age group relays as well.
- 2 Any changes to the entered relay swimmers' names must be with the Control Room 30 minutes prior to start of the session in which the relay is to take place.

### **Awards – e.g. medals, towels, age groupings, points etc**

**Special Events** - Any special Club events such as skins, junior 100 challenge etc need to be detailed as well

## **Meet Organiser**

## **Officials Convenor**

**Officials Convenor to advise all those officiating at the meet that they are required to report to the referee at the start of warm-up please. Referees IOTS & the Chief Timekeeper need to report in plenty of time. Earlier than the start of warm-up is preferable.**